

Who Took My Pen Again Secrets From Dynamic Executive Assistants

"A book for executive assistants written by executive assistants...offers practical, creative strategies for achieving success and building leadership attributes, compiled from the diverse experiences of high-achieving administrative professionals in a wide variety of businesses and industries."--page [4] of cover.

"A dubious character experiences a shattering change of heart during his specimen-collecting expedition to Australia . . . Edgy, intense and engrossing" (Kirkus Reviews). When past indiscretions catch up with Charles Redbourne, a minor English landowner, he is propelled from England to Australia, where he plans to make his mark as a naturalist. There, his life begins to change dramatically, not least when he meets his host's wayward, artistic daughter. But it is on an expedition in search of scientific specimens in the Blue Mountains that events take a terrifying turn. Vividly conveying the unspoken codes of Victorian society, this is a gripping tale of emotional and psychological reckoning that offers an inspired meditation on the relationship between humankind and the natural world. "Immediately gripping . . . An epic tale whose figures in landscape encapsulate a turning point in history." —The Times Literary Supplement "Poster's

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prose is at its best when describing the flora and fauna (exotic birds especially), the sounds and smells, of the outback . . . A stylish, assured and thoughtful narrative.” —The Guardian “Violence seethes perpetually just below the surface, all the more powerful for the author’s restraint . . . Rifling Paradise is one of those historical novels that continually confronts us with our present world, the world created out of the brutality and disaster of the past but also out of its graces, a world we may not yet be mature enough to save.” —Historical Novels

I can't tell you my name. I can't tell you where I live. I can't tell you who I work for, or any details about the people with whom I work. Because where I live, my line of work is not exactly legal. But if you can pardon the vagueness, I have a story for you. Edge of the Map is a memoir of the calling and adjustment, success and failure of our first year as missionaries to a closed country in the 10/40 window. It tells the story of how my family and I lived out the challenges and blessings of the lives we tried to lay down for Jesus. It is the book I would have wished for, had I known the right questions to ask. How do I know that I'm called overseas? How do I move beyond callousness and distraction? What do I do once I've accepted a call to the nations? What issues arise after I step into my calling? How do I go about resolving those issues? Edge of the Map speaks to these questions in hopes that our journey to a closed

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country will help nudge the souls of a young, poised generation toward the calling God is whispering over their lives.

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Generally these books are created from careful scans of the original. This allows us to preserve the book accurately and present it in the way the author intended. Since the original versions are generally quite old, there may occasionally be certain imperfections within these reproductions. We're happy to make these classics available again for future generations to enjoy!

Twenty-eight magical short stories to enjoy round the clock from one of the world's best-loved children's authors, Enid Blyton. Follow Edward the very brave pink teddy bear as he rescues his owner, Elsie, from a dark wood. Meet a naughty toy clown who gets a nasty fright when he cooks some sweets. And feels sorry for poor Binny and Tucker as they get scrubbed in Dame Sooky's magic wash-tub. Ideal for bedtime, reading aloud or alone, these magical short stories for 5-8 year-olds will enchant a new generation of children. Look out for more O'Clock tales: Five O'Clock Tales, Six O'Clock Tales, Seven O'Clock Tales and Eight O'Clock Tales. Enid Blyton has been delighting readers for more than seventy years with her endless summers of fun, adventure and magic. Enid's best-loved characters include Noddy the wooden boy, Timmy the dog from The

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Famous Five and the mischievous twins Pat and Isabel O'Sullivan from the much-loved boarding school series St Clare's! First published in 1943, this edition contains the original text, illustrations and the following stories: The Enchanted Shoe-Lace; That Little Red Imp; The Little Fat Dormouse; The Greedy Black Golliwog; Timothy Toad; Brer Rabbit Gets in a Fix; The Polite Little Boy; The Skippetty Shoes; Jerry's Lost Temper; Mr. Tickles' Green Pen; Good Old Tinker-Dog!; Janet and Her Friends; Inside the Dolls' House; The Cross Little Girl; The Stupid Donkey; Clever Old Jumbo; A Surprise For Mr. Widdle; A Basket of Brownies; The Very Fine Tail; Mister Stupid and Too-Smart; The Little Boy Who Cried; The Pink Teddy-Bear; When the Stars Fell Down; Poor Mister Greedy!; The Great Big Dog; Get On, Little Donkey!; The Magic Wash-Tub; The Lonely Rabbit; The Little Bag of Salt; Poor Sally Simple!

A Dublin single mom yearns for her lost youth—but living in the past may threaten her future . . . Single mother Jacqueline Joyce spent her twenties partying while the rest of her friends settled into careers. Now, living in a tiny apartment and working in a dead-end job, she's still haunted by disappointments and regrets. She basks in old memories of listening to Thin Lizzy and Supertramp, and wonders why things went wrong with drug-addled Matt, the first boy she ever slept with. When she runs into Matt one day,

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she thinks it must be destiny. It doesn't matter if he's married with kids. It doesn't matter if she drinks a bit too much and has put on some weight. This could be her second chance at happiness. When he invites her to attend an evening class he teaches, her hopes soar to new heights. But while she is indeed about to begin a life-changing journey, it's not the one she had in mind . . . From an author whose work has been called "rich with Irish humour and universal truths," this is a compelling story of one woman's search for the life she wants—and what she learns about herself along the way (Cathy Kelly, author of *The Year that Changed Everything on Skin Deep*).

Part One: After an industrial accident and a profound Near Death Experience in 1966, in which he went through the whole process of dying and where he spoke to Jesus (Yeshua), Dr. MacDonald was given the choice to stay "on the other side" or return to a broken body. He returned to life with the conviction that there was something wrong with the Gospels in the Bible and that he had returned to life to discover what the problem was. He discontinued his theological studies and started on a spiritual quest which took him from Canada to England and around the world, where he did research in Commonwealth Literature and the history of religion. He received his PhD from the University of Leeds in England and completed a successful career as a university professor in Canada. In the 1980's he discovered a new gospel through the process of what the Tibetan Buddhists call a "terma," a text hidden in consciousness for many lifetimes till the time came for it to be written in the present. Part One

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explores the process of discovering the gospel and the implications of the discovery. Kevin Ryerson, one of the chief trance channels in the United States' confirmed that MacDonald was the reincarnation of Judas Thomas, and that is why he was drawn to tell his story. Part Two: The second part of the book is a gospel, told from the point of view of the Judas Thomas, who is considered in several early Christian writings to be the twin brother of Jesus. This section follows the canonical gospels fairly closely and includes many new teachings by Jesus (Yeshua) as well as an account of the relationship between Judas Thomas and his twin brother which sheds new light on the mission and teachings of Jesus. Many people have found this part of the book has moved them deeply and the Rev. George Parker (retired Anglican priest) reflects the reaction of many members of the clergy and laity when he says, after reading "The Thomas Book," "the Gospels make sense for the first time in my life." A number of people have found the teachings and the new account of the actions of Jesus and his disciples so important that they have bought multiple copies of the book for family and friends.

Bessenecker profiles young Christians who have voluntarily removed themselves from the status quo in order to seek justice and mercy with the poorest of the world's poor. In these twelve interconnected tales, David Peace—acclaimed author of the Red Riding Quartet, Occupied City, and Tokyo Year Zero—weaves fact and fiction as he takes up the brief but fiercely lived life of the early-twentieth-century Japanese writer Ryunosuke Akutagawa. Unique and offbeat, Patient X delves into Akutagawa's rich and complicated private life: his fears and battles with mental illness; his complex reaction to the Westernization of Japan; his exacting creative process; and his suicide, weaving these facets into a hauntingly evocative portrait. But Patient X is more than a paean to one

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remarkable writer: it is also an incandescent exploration of the act and obsession of writing itself, and of the role of the artist in times that darkly mirror our own.

It's 1870, and a young woman named Odile is fighting to survive on the blood-soaked streets of Paris. Luckily, Odile has an advantage and a bizarre birthright. She is descended from the Cagots, a much-despised race whose women were reputed to be witches. Were they, in fact? This is the question Odile must answer--about her ancestors and herself--while she uses her talents to help a young Doctor Jekyll who seems to be abusing the salts that she gave him in a most disconcerting way.

A collection of urban poetry, from an everyday man from south east London. Some are funny, some thought provoking, some personal, some coded and some quizzical! I sincerely hope you enjoy reading my book as much as I had writing it. Best wishes, Leonardo Etch

Fans of Lisa Greenwald and Wendy Mass are sure to fall head-over-heels for this funny, sweet story of crushes, competition, and the confusing reality of middle school. "Heartbreak is for suckers." -- Jenna Sakai When Jenna gets dumped over winter break, it confirms what she learned from her parents' messy divorce: Relationships are risky and only lead to disappointment. So even though she still has to see her ex-boyfriend Elliott at newspaper club, Jenna is going to be totally heartless this semester -- no boys, just books. But keeping her cool isn't always easy. Jenna's chief competition for a big journalism scholarship is none other than Elliott. Her best friend Keiko always seems busy with her own boyfriend. And cute-but-incredibly-annoying Rin Watanabe keeps stealing her booth at the diner she's been hiding at every day after school. Rin is every bit as stubborn and detached as Jenna. And the more Jenna gets to know him, the more intriguing a mystery he seems. Soon Jenna is starting to

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realize that being a loner is kind of, well, lonely. And letting people in might just be a risk worth taking.

I would like to help others in similar situations to make better choices and prevent that heartbreak that I suffered. I don't want people to learn from their experiences by going through the consequences, rather to learn from my experiences and avoid suffering.

For many high school graduates, college is a way to get ahead, but going to college is not the only way for young adults to succeed. Many people choose to enter the workforce after high school to start earning money and gaining experience right away. These motivated young workers can have rewarding jobs without ever having to earn a 4-year college degree. If you're interested in helping others and don't know that you want to—or can—go to college, a career as a personal assistant might be for you. Young people need only a high school diploma or equivalent to start as a personal assistant, and they can eventually earn more than \$50,000 a year. In *Personal Assistant*, you'll learn how to start a career as a personal assistant and what you need to succeed in the field. Find out about the prospects for these careers in the future, how much personal assistants can make each year, and whether your path to success includes a career as an assistant. In my town, there are two kinds of people; those from the sophisticated Eleri, and those from the gang-

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run Riverside. The natural divide is the Eleri River. The human divide is money. A standalone romance suspense.

"A New Sensation" by Albert Ross. Published by Good Press. Good Press publishes a wide range of titles that encompasses every genre. From well-known classics & literary fiction and non-fiction to forgotten?or yet undiscovered gems?of world literature, we issue the books that need to be read. Each Good Press edition has been meticulously edited and formatted to boost readability for all e-readers and devices. Our goal is to produce eBooks that are user-friendly and accessible to everyone in a high-quality digital format.

To reach even the most challenging students, this book offers ten student archetypes to help teachers understand and work with learners who exhibit certain kinds of behaviors.

LONGLISTED FOR THE 2011 MAN ASIAN LITERARY PRIZE SHORTLISTED FOR THE HINDU LITERARY PRIZE FOR BEST FICTION 2011 WITH HER DEBUT NOVEL, *An Atlas of Impossible Longing*, Anuradha Roy's exquisite storytelling instantly won readers' hearts around the world, and the novel was named one of the best books of the year by *The Washington Post* and *The Seattle Times*. Now, Roy has returned with another masterpiece that is already earning international prize attention, an evocative and deeply moving tale

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of a young woman making a new life for herself amid the foothills of the Himalaya. Desperate to leave a private tragedy behind, Maya abandons herself to the rhythms of the little village, where people coexist peacefully with nature. But all is not as it seems, and she soon learns that no refuge is remote enough to keep out the modern world. When power-hungry politicians threaten her beloved mountain community, Maya finds herself caught between the life she left behind and the new home she is determined to protect. Elegiac, witty, and profound by turns, and with a tender love story at its core, *The Folded Earth* brims with the same genius and love of language that made *An Atlas of Impossible Longing* an international success and confirms Anuradha Roy as a major new literary talent.

Mannu Bhandari's genius lies not in elevating women to heroines or superior beings; rather, she forces us to acknowledge that flawed, confused, and self-centered women are as worthy of agency and respect. She wrote among literary giants who were mostly men, but carved a singular space for herself with her unflinching gaze at the hypocrisy of a society that claims to venerate women yet balks at giving them the keys to their shackles. These 18 stories are representative of her wonderful insights into the inner life of women – her characters span the spectrum from rural to urban, illiterate to educated, homemakers to career professionals. Through all the stories runs a vein of gentle mockery – the inimitable Mannu Bhandari style.

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Horace Rumpole - cigar-smoking, claret-drinking, Wordsworth-spouting defender of some unlikely clients - often speaks of the great murder trial which revealed his talents as an advocate and made his reputation down at the Bailey when he was still a young man. Now, for the first time, the sensational story of the Penge Bungalow Murders case is told in full: how, shortly after the war, Rumpole took on the seemingly impossible task of defending young Simon Jerold, accused of murdering his father and his father's friend with a German officer's gun. And how the inexperienced young brief was left alone to pursue the path of justice, in a case that was to echo through the Bailey for years to come.

Spanning an age that witnessed great achievements in the arts and sciences, this definitive overview of the Italian Renaissance will both captivate ordinary readers and challenge specialists. J. H. Plumb's impressive and provocative narrative is accompanied by contributions from leading historians, including Morris Bishop, Jacob Bronowski, Maria Bellonci, and many more, who have further illuminated the lives of some of the era's most unforgettable personalities, from Petrarch to Pope Pius II, Michelangelo to Isabella d'Este, Machiavelli to Leonardo. A highly readable and engaging volume, *The Italian Renaissance* is a perfect introduction to the movement that shaped the Western world.

Escaping his ghosts, AIDS widower David Masiello accepts a one-year position at a Western medical clinic in Beijing. Lonely but excited, he sets out to explore the city—both its bustling street life and its clandestine gay subculture. David chronicles his adventures in China as

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he wrestles with cultural dislocation, loneliness, and sexual and spiritual longing. After a series of both comic and poignant encounters with gay Chinese men, he meets Bosheng, a handsome young artist. Though the attraction is strong, a difficult courtship ensues, during which Bosheng returns to his ancestral village to marry the girl his parents have chosen for him. Eventually, and quite unexpectedly, David and Bosheng reconnect and share an idyllic spring together. As the year ends, David must decide whether to say goodbye or face the uncertainties of a long-distance relationship. Gambone's novel is peopled with a host of wonderfully memorable characters: Owen, David's forthright best friend back home; Auntie Chen, the clinic's office mom, who wants to fix David up with a girlfriend; Stewart, David's Beijing roommate, a graduate student doing research on Peking opera; Jiantao and Guoyang, two lovers who lecture David on the fleeting quality of American romance; and Tyson, the Australian doctor with a Chinese girlfriend, who hopes to teach David that love doesn't need any explanations or justifications.

I invite you to read my book of poetry. It was written to reach out to loved ones, family and friends, even strangers at the time. Everyone has pain and suffering and sorrow at some time in their lives. Some deal with it with prayers, finding comfort with others, or some in anger. Each poem that I wrote was for that person and written from my heart. I have written poems of death, birth, funerals, weddings, divorces, birthdays, baptisms, special holidays, and sentimental/memories. As I wrote poems about death, I came to realize that life does go on

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after death, that death only removes the body, not the soul or our memories. Every poem I wrote, before writing them, I sat in quiet time with God, asking him to help me choose my words, giving me inner feelings of that person. I felt this was a given gift to me from God and my way of reaching out to others. I put no periods at the end of my writings as I want them to continue, to go on and on. I thank you for reading my book of poems. I am honored and I pray and hope you enjoy reading them as much as I enjoyed writing them.

This volume gathers personal reflections on life and literature by 44 of China's leading authors. It aims to illustrate how Chinese society and its creative writing have supported, competed and fought with each other for the past 40 years and more. Much of what is revealed here is mundane, but the pressure of bringing art to social and political causes, indeed the universal pressure to survive, forges this collection into a very human document. The strengths and weaknesses of these essays offer a window on those of modern Chinese literature itself. Realism was the favoured literary doctrine of the day, and, reflecting this, most of these essays speak for themselves - about war, revolution, betrayal and commitment.

This lively memoir by Linda Powell takes us from the swinging 60s to the present day. We hear of her challenges, successes and escapades over this 50-year period and we meet some inspirational people who are doing extraordinary things to improve the lives of others and to create a better

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world. Their stories deserve to be told. Linda was described by The Times newspaper as “humorous and unassuming” and her story starts in Jamaica, where she worked as a volunteer teacher. From there we travel to Haiti, the United States of America, the East End of London, Eastern Europe, Africa, Central America, India and Cambodia. Her narratives range from humorous and entertaining to moving and heart-wrenching. They weave together to form a personal portrait of a life spent learning from passionate, motivational people. Throughout, we are presented with a clear picture of the political situation of the day and its impact on Linda and those around her. Among her wide range of experiences, we hear about her role as a teacher and headteacher in large secondary schools in London; her voluntary work in Jamaica, South Africa, Ghana and Uganda; her direct action against injustice; and her tangles with the military in a number of countries. This book is a tribute to humankind, a social history of the time, and an amusing and informative read for all who enjoy travel. All proceeds from the sale of this book will go directly to three charity organisations concerned with empowering girls and women and improving the provision of education in Africa and South East Asia. Details about these organisations are given on the final page of the book.

"Gentle River Flow" is a collection of writings, from

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the sublime to the seeming mundane. Essays on the subject of truth are juxtaposed with writings of an experience driving through a desert storm, letters written to a friend on the subject of the origins of Christianity and brief articles written about the experience of star gazing. Further essays are about UFOs and on the experience of a past life regression. Additional subjects include writings on writers' block, God-Talk, dreams, numerology, the human as a divine being, and stories about a stranger who reappears after a twenty year absence to help with a new aspect of a spiritual journey. The finished book offers the word picture of a river. There are places where the eddies are quite rough, and there are quiet pools where the water flows ever so gently. This is a book for casual reading and serious study containing many levels of awareness. "Gentle River Flow" is for the on-going spiritual journey and the expansion of human consciousness.

God does have a purpose and plan for the life of the person trying to be an obedient follower of Christ. His Unseen Hand is always working in the background to fulfill the scriptural promise that "All things work together for good to them who love God." Revealing the Unseen Hand—God's Providence Documented is an inspiring testimony of this truth throughout a lifetime of career preparation, service, and marital blessings. Revealing the Unseen Hand—God's Providence Documented is the

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testimony of a poor farm boy who, through faith and the help of God, overcame personal and financial difficulties, ...married his childhood sweetheart, and together launched a career of Christian service and academic success. The journey is described as a series of life situations in which the Unseen Hand controlled immediate and long-range solutions through interventions, revelations, divine appointments, and miracles. The journey included service as an American delegate on a People to People tour of European nations and the former USSR, as well as the leadership of a scientific exchange behind the Bamboo Curtain of the People's Republic of China. Over fifty years of a God-blessed marriage and the raising of two fine sons is also described. The firm commitment to the truth that, "All things work together for good to them that love God" is reinforced.

From the No. 1 bestselling author of *Watch Over Me*, the million copy selling author Daniela Sacerdoti returns to the magical and atmospheric Glen Avich in the Scottish Highlands. Inary Monteith's life is at a crossroads. After a stolen night with her close friend Alex, she's just broken his heart by telling him it was all a terrible mistake. Then she has to rush home from London to the Scottish Highlands when her little sister's illness suddenly worsens – in returning she must confront the painful memories she has been trying so hard to escape. Back home, things become

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more complicated than she could ever have imagined. There's her sister's illness, her hostile brother, a smug ex she never wants to see again and her conflicted feelings about Alex in London – and a handsome American she meets in Glen Avich. On top of that, she mysteriously loses her voice but regains a strange gift from her childhood – a sixth sense that runs in her family. And when a voice from the past keeps repeating "Take me home," she discovers a mystery that she knows she must unlock to set herself free. Perfect for fans of Amanda Prowse, Dorothy Koomson and Susan Lewis, *Take Me Home* is a beautiful story of love, loss, discovering one's true abilities and, above all, never forgetting who you really are. What readers have to say about *Take Me Home*: "The contemporary romance is beautifully balanced with elements of mystery and endearing characters that both break and capture the heart. A stunning talent, Sacerdoti writes beautiful fiction that feeds the soul." – Shari Low, *Daily Record* "Daniela Sacerdoti is fast becoming one of my favourites – and here she has written another extraordinary and beautiful story." – *The Sun* "This is one of the most emotional stories I think I've read... Just completely beautiful!" – Kim the Bookworm "A beautifully written, emotionally engaging narrative following Inary on a journey of loss, trauma and love ... I can't recommend this book enough." – *Compelling Reads* (5/5) "It has

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been a very long time, if ever, that I have read a book so beautifully written and been so absolutely spellbound." – Room for Reading (5/5) "A truly beautiful story; it's gripping and it's moving. And it will leave you wanting more from Daniela Sacerdoti." – Book Love Bug Praise for Daniela Sacerdoti: "Heartwarming and mysterious with great atmosphere." – Kate Forde on Keep Me Safe "Heartwarming and intriguing." – Dani Atkins on Keep Me Safe "The author, in her first novel, Watch Over Me, achieves what more experienced novelists always hope to. In Glen Avich she creates a world you wish you didn't have to leave." – The Scots Magazine "An absolute joy to read, the story is engaging, the characters are believable and the writing is lovely... is definitely a book to add to the summer reading list, and one that you won't be able to put down." – The Press and Journal on Set Me Free

The book RANDOM THOUGHTS is a compilation of write-ups, on those aspects of life I have felt and feel strongly about. Nostalgic reflections as I move down memory lane, reminiscing about the bygone days, sometimes with childish glee, sometimes with remorse and at other times with a hopeful hope. The writings likewise are a smooth blend of the past merging into the present and vice-versa. I write with candour, which most oft than not verges on to bluntness since I write straight from the heart, a sort

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of umbilical connect betwixt my thoughts and words. Words have an intangible power of coming alive, like a painting on a canvas, making the reader get lost amidst their folds. Random Thoughts I hope will give respite to the readers from the day-to-day stresses of life as they will traverse through the journey of my life with a keen involvement and interest. The writings were penned betwixt May 2012 and March 2014. Thank you.

Move six hours away just before her junior year of high school? Trade a comfortable suburban home for log cabin living? Share a tiny bedroom with her impossible younger sister? Miss the chance to date the hottest guy in school? Give up a dream job with a local vet? Not if fifteen-year-old Dixie Morris has anything to say about it! Although money problems force her family to sell their home and start a new life in a tiny mountain cabin, Dixie determines that she will return to her private high school as soon as the summer is over. Arranging a place to stay, finding finances for tuition, learning to drive, and tackling life in the mountains are just a few of the obstacles she faces, but when Dixie makes up her mind, nothing can stand in her way. Or can it? As Dixie struggles with her problems, life brings her face to face with herself and with God. A poignant story of hopes, heartbreaks, growing up, and discovering what really matters in life. EXTRA: An Afterword with discussion questions presents a classical perspective on “the

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problem of pain.”

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